



## ***Congratulations on your wedding!***

Thank you for considering Onetangi Beach Apartments as your preferred accommodation for your Wedding guests. We hope to make the booking process as simple as possible for you and your guests, and your stay with us a memorable one.

The Onetangi Beach Apartments offer a range of self-contained apartments including:

- Courtyard Studios
- Courtyard and Beach 1 bedroom Apartments
- Courtyard and Beach 2 bedroom Apartments
- Superior Strand 2 bedroom 2 bathroom Apartments with sea views.
- Ocean View 1 bedroom OR 2 bedroom 2 bathroom Apartment

Within this pack you will find information on our room types, rates, on-site facilities and additional accommodation information.

Our booking procedures and Terms and Conditions are towards the back of the pack. These pages need to be read, understood, signed and dated with a copy being returned to us upon making your group booking.

Once your group booking is confirmed it would be appreciated if you could include a couple of sentences informing guests that accommodation has been held with us and detailing our contact information. This will ensure guests are part of your group booking and their reservation is made with ease and efficiency.

Again, we hope to make this process as easy as possible for you and your guests, so please do not hesitate to contact us if you have any queries regarding the apartments or your group booking.

We look forward to hearing from you soon!

Congratulations and kind regards,

The Onetangi Beach Apartments Team

# ACCOMMODATION – rates are based on a 2+ night stay

Summer Season - October – April

Winter Season - May - September

## Courtyard Apartments

All have their own patio or deck, opening onto our lush green courtyard. Upstairs or ground floor apartments available in studios, 1-bedroom, 2-bedroom apartments, 3 bedroom / 2 bathroom

Studio – sleeping 2

\$229.00 per night summer / \$202 per night winter

One Bedroom – sleeping 2

\$249.00 per night summer / \$219 per night winter

Two Bedroom – sleeping 4

\$329.00 per night summer / \$290 per night winter

Three bedroom, 2 bathroom – sleeping 4

\$399.00 per night summer / \$352 per night winter



## Beachfront Apartments

These apartments are self contained, modern and spacious. We have 1-bedroom apartments on the first floor that look out over the bay and 2-bedroom ground floor apartments.

One Bedroom – sleeping 2

\$299.00 per night summer / \$264 per night winter

Two Bedroom – sleeping 4

\$359.00 per night summer / \$316 per night winter



## Ocean View Apartments

North facing apartments that get plenty of sun and views out over the bay. Modern and spacious, we have a 1-bedroom and adjoining Studio apartment on the first floor and a 2-bedroom 2 bathroom apartment on the 2<sup>nd</sup> floor.

Studio – sleeping 2 (glimpse of sea view)

\$249.00 per night summer / \$219 per night winter

One Bedroom – sleeping 2

\$299.00 per night summer / \$264 per night winter

Two Bedroom, 2 bathroom – sleeping 4

\$399 per night summer / \$352 per night winter



## Superior Strand Apartments

### (Luxury 2-bedroom, 2-bathroom)

Spacious, self-contained and open plan living. Decks to catch the morning and evening sun, complete with BBQ and outdoor furniture. Covered parking. Offers privacy and exclusivity. Ideal for families, wedding groups, or the longer holidays.

Sleeping 4: \$499.00 per night summer / \$440 per night winter

## Additional Accommodation Information

- Peak season 24<sup>th</sup> Dec–12<sup>th</sup> Jan annually, 5 night minimum and rates on enquiry (No group bookings during peak season)
- 3-night minimum on Public Holiday weekends (Waitangi, Easter, Queens, Labour, Auckland Anniversary)
- 2-night minimum Friday and Saturday nights
- A surcharge of \$40 per extra guest per night applies
- Most of our apartments have sofa beds so they do have the ability to sleep an extra 1 or 2 people – the surcharge above will apply
- Most apartments have at least 1 King bed which can be split into 2 x single beds on request – there is a set up fee of \$40 for split beds.
- Check in time from 2pm and check out time by 10am. Early check ins OR Late check outs are subject to availability and surcharges of \$20 per hour apply

# FACILITIES

- Self-contained apartments
- Serviced daily
- Free Unlimited Wi-Fi
- Coin laundry facilities
- SKY TV – Guest Select 50 + Channels
- Complimentary beach towels & toys
- BBQ access
- Kayak hire
- Electric bike hire
- Rental car hire can be arranged
- Spa pool (for Courtyard Guests only)
- Taxi transfers can be arranged
- Babysitting services can be arranged
- In-house massage can be arranged
- Conference facilities



- Breakfast - In Room Continental Baskets are available and placed in the rooms the night prior. \$15 per basket

\* Available from reception: ice-creams, cold drinks, wide selection of local wines, personal health products, chips, chocolate, frozen meals, sunblock etc



## DINING & ACTIVITIES ON WAIHEKE ISLAND

Waiheke has many award-winning restaurants, cafes and vineyards. The arts and activity culture and walking trails of Waiheke are also a truly memorable experience. We are more than happy to provide you or your guests with recommendations and/or contact details for venues on the island, so please feel free to enquire.

## TRANSFERS & FERRY

**Fullers** - 09 367 9111 - operate ferries from downtown Auckland to Matiatia approximately every half hour between 6am and 11pm, and may offer discounts for large groups.

**Sea Link** - 09 300 5900 - operate a car and passenger ferry between Half Moon Bay and Kennedy Point 12 times a day during the week. They also offer Group Discounts so we recommend you contact them directly to arrange this.

**Wai Cabs** – 0800 924 222

**Easy Transport** – 022 612 6760

**QP Shuttles** – 022 636 4799

**Express Taxis** – 0800 700 789

**Waiheke Executive Transport** – 0800 372 200

**Island Taxi's**– 0800 372 4111

There are a number of other rental car companies on Waiheke Island offering everything from motorized bikes to minibuses. Please explain your requirements to us and we will suggest the best option for your needs.

# GROUP BOOKING PROCEDURE

## Rooms Held & Guest Reservations

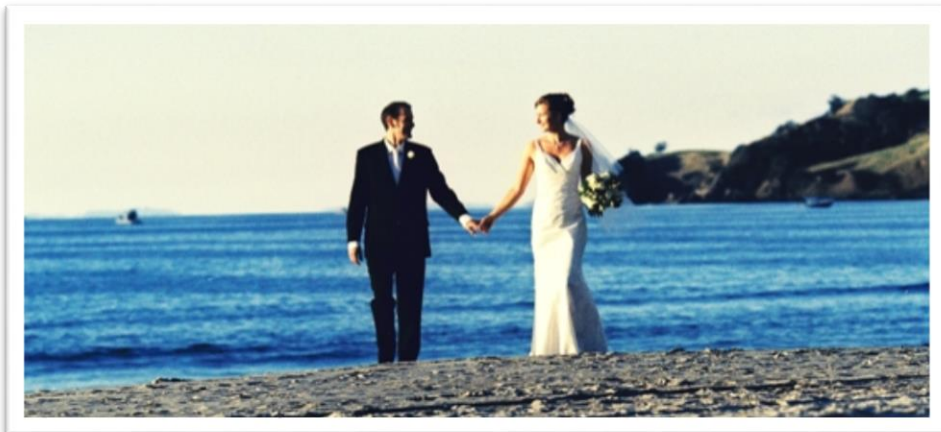
- We require the date you expect to distribute your wedding invites.
- We will hold the rooms you have requested until 4-6 months prior to your wedding date (depending on the wedding date) and will work with you in advance to decide what the release date will be. The number of rooms you choose to reserve should be a close estimate to the number of guests you think may require accommodation.
- On the release date, any unnamed and unconfirmed rooms will be released from your group booking. We will keep you updated by email on how many rooms have been booked and by whom. This allows you time to encourage guests who haven't yet booked to do so.
- Due to the unique nature of individual requirements it is easier if we deal with your guests directly for the purpose of booking individual apartments.
- Bookings are confirmed on receipt of a one-night deposit and is done so directly through the guests making their individual reservation/s.

It would be appreciated at this time if you could include a couple of sentences informing guests that accommodation has been held with us and detailing our contact information.

You will be given a Group Reservation Number that you should advise guests of when they make their booking.

## Charges

- In order to hold rooms for your Wedding Guests and create the Group Booking – there is a \$150.00 Booking Fee. This covers Administration fees and secures your rooms for your guests at our Discounted On-Line Rates. We also require a credit card to be placed against the group account.
- Your Group Booking will put a hold on your chosen apartments for an allotted time until the release date; by which time - individual guests need to reserve their own room and pay their own deposit as required. This is when they will need to quote the Group Reservation Number.
- The credit card provided will be kept until departure at which stage it may be used to cover the cost of any incidentals that may have occurred during your groups' stay—damage to the complex and/or rooms, call-outs or disruptions caused by guests within your wedding party,
- If the group booking is cancelled anytime 30 days prior to the release date – the \$150 Booking Fee will be retained in full as Cancellation Fee and the individual guest will be responsible for their own cancellation fees as per our Individual Cancellation Policy is shown The Terms and Conditions on the following page.
- If there are less than 50% of the apartments originally held; booked & confirmed as of the release date, there will be a \$300.00 charge by management in order to cover administration charges and costs of possible lost revenue for those dates.



# TERMS AND CONDITIONS

1. By signing and agreeing to these Terms and Conditions you authorise the use of the Credit Card provided against the Group Booking to be used as required by management as explained under Charges.
2. To reserve a number of apartments for making a group wedding booking, a \$150.00 booking fee is required. Please ensure you have read and fully understand the Group Booking Procedure on the previous pages before signing these Terms and Conditions. The previous page details the Cancellation Policy of the Group Booking.
3. Individual Guest Bookings - deposits are required on all apartments to confirm each reservation. If the Bride and Groom are booking and paying deposits on behalf of individuals within the group; they will then be the contact for that reservation and will be liable for any cancellation costs should they occur.  
Individual cancellation policy as follows:
  - Cancellation made more than 14 days prior to arrival = \$50
  - Cancellation made 14 days to 48 hours prior to arrival = 1 nights accommodation
  - Cancellation made less than 48 hours prior to arrival = full payment or 2 nights accommodation.
  - Cancellations within 7 days prior to arrival for stays between December 25<sup>th</sup> and January 10<sup>th</sup> require full payment.
3. The Onetangi Beach Apartments will take all possible care but will take no responsibility for any loss or damage to any items or property belonging to guests during their stay. We recommend the guests take their own insurance.
4. All outside guests must be off the premises by 10pm



*Onetangi Beach Apartments*

# SECURITY/NOISE CONTROL

Onetangi Beach Apartments has a **zero tolerance policy** towards excessive noise, rowdy/drunken behavior or aggression. We have security on-call 24 hours for uncontrollable behavior and noise control complaints. Management will address the problem in the first instance and will advise Security/Noise Control if the disturbance does not cease.

There will be a **\$150 charge for every time** Security/Noise Control are called to the situation after the first warning has been given. This will be charged to the apartment where the disturbance is coming from, plus any other apartments of involved guests (\$150 per apartment). Should the guests refuse to pay the charge, this will be deducted from the credit card placed against the Group Booking.

Noise control is run by Auckland City Council. Their definition of excessive noise is as follows: Any noise that is under human control and of such a nature as to unreasonably interfere with the peace, comfort, and convenience of any person (other than a person in or at the place from which the noise is being emitted). Examples of excessive noise may include noise emitted from stereos, musical instruments, a person or people, etc. Noise control officials have the power to seize any equipment and can also enforce fines. For more information please ask a member of staff for the 'Auckland City Council Excessive Noise Guide'.

Onetangi Beach Apartments asks that you please respect our other guests and neighbours by keeping noise to a minimum after 10pm. If you would like to make a noise complaint during your stay you will be able to find the on-site manager's phone number in the information folder in each apartment, or on the office doors.

Please sign the following declaration:

We \_\_\_\_\_, have read and accept the Terms and Conditions above including the Group Booking Procedure, Charges and Noise Control Policy.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Wedding date: \_\_\_\_\_ Ceremony time: \_\_\_\_\_

Wedding venue: \_\_\_\_\_

*Last updated 20<sup>th</sup> February 2018*

